



PRESENTED BY



Exhibitor Kit

**Complexe Multi-Sports De Laval
955 Av. De Bois-De-Boulogne, Laval**

<https://sportcardexpomontreal.com>

Move-In Times

THURSDAY Sept 24th FROM 4:00PM TO 8PM
FRIDAY Sept 25th FROM 8:00AM TO 2PM

- The Hall will be open for move-in at 4pm on Thursday.
- Exhibitor check-in will be where you enter from the parking lot
- We have a limited number of dollies available for your use - there is no charge for those but you do need to leave photo id
- You **MUST** move your vehicle out of the loading dock as soon as it is unloaded - we have staff who will guard your product until your return.
- Dollies **CAN NOT** be used through the main entrance when moving in/moving out/restock. All dolly's must come in and out of the loading dock.

PUBLIC EXPO HOURS

Friday Sept 25th 3:00 PM - 8:00PM OPENS AT 2:30PM FOR VIP TICKET HOLDERS
Saturday Sept 26th 10:00AM - 5:00PM OPENS AT 9:30AM FOR VIP TICKET HOLDERS
Sunday Sept 27th 10:00AM - 4:00PM OPENS AT 9:30AM FOR VIP TICKET HOLDERS

MOVE OUT TIME SUNDAY

The Expo closes at 4pm and move-out time is 4pm! **That means that you should not be packing up/moving out until that time.** If anyone is found to be substantially packing up their booth before then we reserve the right to **NOT ALLOW YOU PRIORITY REBOOKING!** It is not fair to ticket holders, your fellow dealers or to show management to pack up early and it looks very unprofessional for you.

BOOTH ITEMS

If you have purchased a regular booth, you will have a 10'W by 10'D area. This comes with 2 tables (8 ft and 6ft), 2 chairs and 2 dealer passes. Booths will also have an 8' high pipe at the back from which you can hang signage or other light items. Any items beyond what is included are at your own expense.

EXHIBITOR BADGES & WRISTBANDS

All dealers must wear your wristbands at all times for access to the Expo. Extra dealer wristbands can be purchased at exhibitor check in for \$20 each. You can pick up your wristbands & badges on Thursday or Friday.

FLOORPLAN & DEALER LIST

The floor plan and dealer list are subject to change. If you identify any errors or concerns, please contact us and we will work to get them resolved asap. A tentative dealer list and floor plan will be sent out to all dealers by September 18th and posted on our website, social media and app.

SHOWCASE & SENTRY BAG RENTALS

If you pre-ordered showcases, they will be delivered to you on Thursday or Friday (you will need to have paid for case rentals in full before they are delivered to you) - please advise our team at the Dealer Registration when you would like your case delivered.

- Evoretro Showcase Rental: \$75 + tax - **must order by September 14th!** Or \$100 + tax on site
- Sentry Bag Rentals: \$50 + tax - **must order by September 14th!** Or \$75 + tax on site

Please note we will have a limited quantity on site. Please make sure to get your orders before September 11th. For information, please contact anthony@mkem.ca

HIGH SPEED INTERNET & ATM\$

A new offer for all dealers! You can now order high speed internet for your booth! For \$450, you can get 10GB of high speed internet for the entire weekend! For more information, please contact mikey@mkem.ca. We also have 3 ATM's on the show floor to help you sell (and buy!)

If you have any questions, please email drew@mkem.ca

Thank you & we look forward to seeing you in Laval!
Steve Menzie & The Sport Card Expo Team